

CSC Meeting Minutes
Steele Elementary
2017-2018
October 10, 2017 4:30 P.M.
Location: Room 306



Attendees: Cindy Kapeller - Principal, Brad Summerville - Teacher, Miriam Unger - Teacher, Carissa Travis - Teacher, Marlene DeFranco, Bri Barkes - Parent. Nikki Dawson - Parent, Jen Olsen - Parent, Jenine Camins - Parent

Agenda Topic: Classroom Communication, Schoolwide Professional Learning, Steele Code

Open Forum: None this month.

Discussion:

- The Committee discussed updates on the Boettcher Teacher Residency Program. Alternative programs were discussed to ensure second educators.
- The Committee discussed classroom communication expectations. Issues with e-mail were introduced and critiques of current classroom communication were conducted.
- The following criteria was discussed for communication possibilities moving forward:
 - Separate updates by content areas: Math, Literacy, Upcoming Dates, etc.
 - Easy to read/navigate (bullet points)
 - Consistency/Organization
 - Homework expectations/Conversation starters for families/parents
- The Committee discussed the current state of the Steele Stallion award. Expectations moving forward were discussed, and possible solutions to the issues with voting. Perhaps an individual award rather than a classroom award?

Action Items:

- Provide feedback from communication criteria to teachers. Continue to gather informal feedback from other parents.
- Communicate e-mail issues with parents and set expectations about follow up for Cindy.
- Continue to discuss next steps for Steele Stallion Award, so that we can have plans moving forward for the next year.

Important Calendar Items:

- Steele Auction on October 21, 2017
- Next Meeting will be November 14